



GANDER OCEANIC
GENERAL POLICY - REVISION 3

WARNING

Information inside of this document is intended for
flight simulation purposes only.

Table of Contents

Document control.....	3
Document Identification	3
Revision Records	3
Related Documents	3
1 Purposes of this document.....	4
1.1 Scope	4
1.2 Policy maintainer and review schedule	4
1.3 Definitions	4
2 Policy	5
2.1 General Members	5
2.2 Staff Members	5
2.3 Discord	6
2.4 Events.....	6

Document control

Document Identification

Document Identification	
Type	Publication
Version	1.3
Issue Date	08/06/2020
Scope	Policy 1 (General)
Authority	Deputy OCA Chief (ZQO2)
Prepared by	Andrew Ogden (AO)
Approved by	Liesel Downes (LD) 07/06/2020
Review Date	01/12/2020
Identification	CZQOP1R3_General

Revision Records

Revision Number	Date	Description of Change	Author
1.0	29/11/2019	Initial Document	AO
1.1	23/12/2019	Added event section	AO
1.2	10/01/2020	Updated Discord section	AO
1.2.1	10/02/2020	Letter of Recommendation clause	AO
1.3	08/06/2020	Removed temporary endorsement clause. Transferred activity requirement into new Policy 4 (Currency). Changed FIR to OCA.	AO

Related Documents

Document Name	Document Identification
Gander Oceanic Training Policy	CZQOP2R3_Training
Gander Oceanic Privacy Policy	CZQOP3R2_Privacy
Gander Oceanic Currency Policy	CZQOP4R0_Currency
Gander Oceanic Controller Policy	CZQOP5R0_Controller

1 Purposes of this document

The purposes of this policy are:

- a) To provide a general overview of standard practices and expectations of members within the Gander Oceanic OCA.
- b) To outline eligibility requirements.

1.1 Scope

1.1.1 This policy applies to all members and visitors of the Gander Oceanic OCA.

1.2 Policy maintainer and review schedule

1.2.1 This policy shall be maintained by the OCA Chief (ZQO1).

1.2.2 This policy shall be reviewed bi-annually, every six months.

1.3 Definitions

1.3.1 A '**student**' is any individual undertaking oceanic certification training with the Gander Oceanic OCA.

1.3.2 A '**certified member**' is any individual with a certification, and without a staff position.

1.3.3 A '**staff member**' is any individual holding an instructor or executive position.

1.3.4 A '**general member**' is any individual covered by the scope of this document, regardless of position.

2 Policy

2.1 General Members

- 2.1.1 To be eligible to apply for a certification, prospective members must:
- a) hold a C1 rating or higher
 - b) have accumulated a total of 80 hours operating Enroute stations
 - c) have accumulated 25 total hours on any single Enroute station
 - d) be in good standing with their local division/vACC/ARTCC/FIR and the network as a whole
 - e) provide the contact details for their Division Director or vACC Director in their application. This must include the individual's name, position title, and email address. The OCA Chief may choose to contact the nominated person at their discretion.
- 2.1.2 Upon receiving their oceanic certification, a certified member shall read and fulfill the activity requirement prescribed in Policy 4 (Currency) to retain their endorsement. Please read aforementioned policy for more details.
- 2.1.3 The above currency requirement may be waived, provided the member has applied for and obtained an approved 'Leave of Absence' (LOA) directly from the OCA Chief (ZQO1). During a period of LOA, a member is not permitted to log onto either Gander or Shanwick in a controlling capacity. An LOA may not exceed a period of six months. Members may not request another LOA within six months of the end of their last. The OCA Chief will use their discretion in deciding whether part of or the whole of the requirement is waived.
- 2.1.4 Controllers marked inactive on the roster will have one activity cycle to renew their certification. This can be done through the Chief Instructor (training@ganderoceanic.com), who will book a renewal OTS with the controller.

2.2 Staff Members

- 2.2.1 A staff position is a privilege, not a right.
- 2.2.2 Staff members shall maintain a regular presence online, as well as on the Discord server and social media.
- 2.2.3 Staff members may request an LOA directly from the OCA Chief. An LOA may not exceed six months. During this time, the staff member will not be in command of any of their regular duties.
- 2.2.4 Staff members are obligated to check their emails and messaging platforms regularly. Failure to do so may result in a staff member's termination from their position of authority.
- 2.2.5 The OCA Chief, in consultation with the VATCAN Division Director reserves the right to terminate any staff member from their position of authority, at any point in time.

2.2.6 In addition, each of the clauses outlined in the above section 2.1 shall also apply to all staff members.

2.3 *Discord*

2.3.1 Gander Oceanic provides a Discord server for communication with other members of the Gander community. Access to this server is a privilege, not a right.

2.3.2 Membership to the Discord server may only be granted if the individual holds a VATSIM certificate number.

2.3.3 Members of the server automatically agree to abide by the VATSIM Code of Conduct, Code of Regulations, and this policy in all channels: text or voice. Failure to do so may result in termination of certification, a ban from the server, or disciplinary action on the network.

2.3.4 All members shall refrain from using the '@everyone' tag. In a situation where this might be required, the member shall contact a Senior Staff member beforehand.

2.3.5 Members shall not use the Discord medium to spam other members with images, text, or other material. Members doing so will be subject to immediate disciplinary action.

2.4 *Events*

2.4.1 Gander Oceanic warmly welcomes events (including those organised by Virtual Airlines, streamers, etc) that pass through the Gander and Shanwick airspace, and we are very happy to provide our excellent, professional service for both sectors.

2.4.2 Gander Oceanic requires a notice of at least thirty (30) days from the event coordinator if Oceanic control is needed. This ensures that you can have the best oceanic experience throughout the duration of your event, as it takes time to compile a roster.

2.4.4 If thirty (30) days is not provided, Gander Oceanic cannot guarantee coverage for your event. We are unable to compile a roster for any event brought to our attention less than thirty days before the event date, and in addition we are unable to publish the event on our event page. Your cooperation is appreciated in this regard.

2.4.5 Requests in accordance with 2.5.2 and 2.5.3 shall be made in writing via email to the Events and Marketing Director, copying in the OCA Chief. Should the Events and Marketing Director position be vacant, then correspondence shall be directed to the OCA Chief. Email addresses can be found on the website, on the staff page.